

## **The Browning School's Responsible Use Policy (RUP)**

Browning boys will use its technology facilities in the spirit of Browning's code of conduct and in a responsible, respectful and legal manner, following the rules listed below:

### **Respect**

I will always use computer hardware with consideration and respect for others and myself.

I will not eat food or drink beverages while working on the computers.

I will be responsible for the technology's whereabouts at all times. I will return the technology to its home when I have finished using the device.

### **E-mail & Communication**

I will not use electronic mail until a teacher instructs otherwise.

I will never use abusive or profane language in public or private messages.

I will not access any personal e-mail account, social networking sites, or personal instant messaging software from any school technology.

I will not use others' names or passwords.

### **Safety**

I will keep my online account passwords private.

I will not give out any personal information.

I will not use technology to bully or tease.

I will logout.

### **Software & Applications**

I will use teacher-approved software when given permission at appropriate times.

I will only download apps or change settings when instructed by the teacher.

### **Internet**

I will not visit inappropriate websites. Teachers and administrators will determine appropriateness.

Using technology, whether on or off-campus, is a privilege that may be limited or revoked if I do not use it respectfully. I understand that failure to follow these rules may result in additional disciplinary action. This policy is a living document and may be changed by The Browning School.