

Browning PE Exemptions

Out-of-School Physical Education Application Guidelines

1. This form must be submitted **by the end of the first week of that season**, unless you are part of a school sports team.
2. Once you submit an application, approval will take one week. **You must attend your scheduled PE class until you receive an email from Mr. West about your application.**
3. Students in Form I through Form VI are eligible for out-of-school physical education exemptions.
4. Completion of the application is not necessary if you participate in a Browning athletic team. Coaches will advise the PE department of your participation and once the season ends, you will be required to return to your scheduled PE class the following week.
5. Approved out-of-school activities must occupy the equivalent amount of time as the scheduled PE class each week.
6. If the out-of-school activity lapses or ends before the end of the season, the student will be required to return to his scheduled PE class.
7. Parents may not supervise student activities. If a parent is the instructor or personal trainer, it will not qualify for an exemption.
8. Students may apply for exemptions by season or by school year.
9. Once your form is completed, turn it into Mr. West in person. He will ask you questions regarding your activity should he see fit.
10. By opting for a PE exemption, you are electing to not receive a grade report for that period. You will be given a pass or fail based solely on the feedback your instructor gives to Mr. West.

The Browning School
Out-of-School Physical Education Application

Name _____ Form _____

1. What activity will you be participating in? _____

2. Circle which season you are applying for?
Fall (Sept-Oct) Winter (Nov-Feb) Spring (March-June)

3. When is your scheduled PE class?
Teacher _____
Meeting Times _____

I understand that attendance in my scheduled PE class is mandatory until I receive out-of-school exemption approval from Mr West via email.

Student Signature _____ Date _____

Parent Signature _____ Date _____

Please fill in the following information:

Activity _____ Facility _____

Facility Address _____ Facility Phone _____

Instructor _____ Instructor Phone/Email: _____

Days per week _____ Time of Activity _____

To the instructor: Mr. West will be contacting you to verify the above information.

By signing this application, I am confirming that the above student is involved in the stated activity during the given times for the duration listed. If this should change before the end of the agreement please notify Mr. West at awest@browning.edu or (212) 223-8079.

Instructor Signature _____ Date _____

Please turn this form into Mr.West IN PERSON. The approval process will take up to **one week** after you submit your application. Therefore, you must continue attending your scheduled PE class until then. You will be notified of approval by email.